

North Liberty Library Board of Trustees Meeting
Virtual Meeting

DATE: April 20, 2020 at 6:30 p.m.

PRESENT: Chris Mangrich, Laura Hefley, Jessica Beck, Mike Healy, Scott Clemons, Heidi Wood, Library Director Jennie Garner, Collection Development Librarian Andrew Frisbie

ABSENT: none

Call to Order

- I. Additions/Changes to the Agenda
 - a. None
- II. Approval of Minutes
 - a. January 2020 meeting minutes approved
 - b. No meeting held in March 2020 due to coronavirus restrictions
- III. Reports
 - a. Staff Introduction: Collection Development Librarian Andrew Frisbie
 - i. Statistics provided, including circulation, ebooks, audiobooks, and Kanopy use
 - ii. Discussed updates to library collection and projects underway during library closure to the public in order to continue serving the community
 - b. Budget
 - i. Total Personnel Services: 73.27%
 - ii. Total Services & Commodities: 76.46%
 - iii. Total Library Services: 73.93%
 - iv. Average for this time of year: 75%
 - v. FY21 budget passed
 - c. Friends
 - i. No recent meeting or report
 - d. Director
 - i. Staffing update provided
 - ii. Family Place launch on hold, tentatively set for September 2020
 - iii. NLL has been highlighted in recent media coverage
 - iv. Library hop, curbside services, and online programming that is currently offered while library closed to public due to coronavirus restrictions were reviewed
 - v. Emergency childcare program at community center explained
 - vi. Extended library hours will be initiated once the library is able to reopen to the public
 - vii. Flamingo flocking program planned for May

- viii. Summer programming will likely be online instead of physically occurring in the library
 - e. Staff Reports
 - i. No questions from board members
- IV. Policy Review
 - a. Planning for Results
 - i. Will be updated in the future
 - b. Mission Statement
 - i. Will be reviewed/revised once strategic planning/planning for results completed
 - c. Proctoring policy
 - i. Approved
 - d. Volunteer policy
 - i. Approved
- V. New Business
 - a. None

Adjourn

MEETING ADJOURNMENT

NEXT MEETING May 18, 2020 at 6:30 p.m.

Meeting minutes recorded by Heidi Wood