

North Liberty Community Library Board of Trustees Meeting  
City Council Chambers, 1 Quail Creek Drive, North Liberty

DATE: September 16, 2019 at 6:30 pm

PRESENT: Chris Mangrich, Laura Hefley, Jessica Beck, Heidi Wood, Library Director  
Jennie Garner

ABSENT: Randy Langer, Mike Healy

CALL TO ORDER

1. Additions/Changes to the Agenda
  - a. None
2. Public Comment
  - a. None
3. Approval of Minutes
  - a. August 2019 meeting minutes approved
4. Reports
  - a. Staff Introductions
    - i. Kristen Conrad, University of Iowa Master of Social Work Candidate, completing practicum at North Liberty Community Library until May 2020
    - ii. Erin Silva presented 'Play in Libraries'; reviewed Family Place Library designation requirements
  - b. Budget
    - i. Reviewed; multiple front-end bills have led to slightly above average of 17% usual spending for this time of year; overall doing well
  - c. Friends Report
    - i. Preparing for waffle breakfast on 10/5/2019
    - ii. Collaborating with North Liberty Rec Center for upcoming Haunted Happenings
  - d. Director Report
    - i. Interviewing for part-time library associate; Trenton Delp will transition to sub status
    - ii. Employee reporting options reviewed; all full-time staff will provide reports for future board of trustee meetings
    - iii. Ongoing evaluation of options for bubbling floor; reviewing meeting room window covering options
    - iv. New art exhibit showcasing K-8<sup>th</sup> grade artists through Big Picture Gallery; art show to come
  - e. Staff Reports

- i. Stork Storytime trademarking underway; rebranding may be necessary
  - ii. Jennifer and Erin recently presented at Association for Rural and Small Libraries Conference
  - iii. Iowa Library Association conference October 2-4, 2019
  - iv. Family Place Libraries Training Institute November 18-21, 2019
- 5. Policy Review
  - a. Collection Development Policy
    - i. Approved
  - b. Reconsideration of Library Materials
    - i. Approved
- 6. Old Business
  - a. None
- 7. New Business
  - a. None
- 8. Other Business
  - a. None

MEETING ADJOURNMENT

NEXT MEETING: October 21, 2019 at 6:30 p.m.

*Meeting minutes recorded by Heidi Wood*